Meeting |01

## Meeting date | time 21 Feb 2022 | 10:00 A.M | Meeting location Software department class 2

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| |  |  | | --- | --- | | Meeting called by | Ibraheem | | Type of meeting | Informal | | Facilitator | Ibraheem | | Note taker | Nimra | | Timekeeper | Ibraheem | | Attendees  Maha  Asim  Aqib  Nimra |

# Agenda topics

## Time allotted | 15 mins | Agenda topic Final video | Presenter Aqib

Discussion and reviews on Demo video of the selected topic.

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| --- | --- | --- |
| Action items | Person responsible | Deadline |
| Aqib taking suggestion about the final video and showing the initial video he has made. | Aqib Ali | 23 Feb 2022 |
|  |  |  |

## Time allotted | 15 mins | Agenda topic Final video | Presenter Aqib Ali

showing the final video how it is.

Conclusion :

Every one watched the final video and group leader decided the date of final video submission.